

Subject: Ball Corporation Supplier – Contact Confirmation Required

Dear Valued Supplier,

As part of an effort to transform the way we procure goods and services, **Ball Corporation** will be implementing Coupa.

What is Coupa?

Coupa is a cloud-based purchasing and payment tool with an easy-to-use interface that will make it simpler for suppliers to connect with Ball. This new way of working will facilitate all purchase orders, invoices, and communications being managed through the Coupa Supplier Portal.

Our rollout of Coupa will be done using a phased approach over the next two years, starting with our Corporate business in early 2022.

As an important supplier to Ball, we are requesting your help in preparing and ensuring a smooth transition to our new processes. Below please find a request for needed contact information. A few weeks prior to Go Live, we will send an invitation to join the Coupa Supplier Portal to the contact e-mail address you provide.

Please provide the below Company information by reply to this email.

Legal Company Name	
Primary Contact Full Name	
Primary Contact Email	

We realize that there will be many questions about the nature of this change. As we get closer to launching Coupa we will provide additional information and training. Please do not hesitate to contact us if you have any questions.

Thank you in advance for your support.

Ball Procurement Team

Ball Supplier Enablement Team
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